Keinton Mandeville Parish Council

I hereby give you notice of the monthly parish council meeting of the above-named Parish Council, to be held on

**Tuesday 06 June 2023 at 1930** at Keinton Mandeville Village Hall

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Kaye Elston , Clerk 31.05.2023.

Public session will take place at 7.30pm, prior to the formal council meeting and will include a representative from (Angus) re Planning Application

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| **1** | **Apologies for absence** | |
| **2** | **Declarations of interest** | |
| **3.0** | **Minutes of last meeting 02.05.2023:**   * Agree the minutes as a true and correct record of the meeting held. | |
| **4.0** | **Actions and Minutes arising**   * Review actions at the end of the minutes | |
| **5.0** | **Co-option of new parish councillor**   * Nomination Keith Sturgess | |
| **5.0** | **Planning.** Consider the following applications and make recommendations to the planning officer:   * **20/03613/FUL Land off Church Street and Land Adjoining Primary School at Christles Lane, Keinton Mandeville** – Erection of 30 No dwellings (Use Class C3). - update | |
| **5.1** | **Determination of Planning.** Receive the following notices:   * **23/00026/HOU The Tithe Barn, Queen Street, Keinton Mandeville, Somerton TA11 6EG** – Installation of replacement entrance gates, installation of rooflights, alterations to the existing rooflights and installation of window. **Application permitted with conditions.** * **Land rear of playing field, Cottons Lane, Keinton Mandeville, Somerton TA11 6DQ** – Tree Preservation Order 13.04.23. | |
| **5.2** | **Other planning matters.**   * Neighbourhood Plan – analysis of questionnaire to community responses * Next steps update | |
| **6.0** | **Environment Champion Update.**   * Open Gardens Event | |
| **7.0** | **Finance and Payments (RFO – Clerk)**  **Payments**  To be confirmed at the meeting  Kaye Elston (salary) |  |
| **7.1** | **Receipts:** |  |
| **7.2** | **Review of Accounts.**   * Internal auditor report 2022-23 * Annual Return 2022-23 signing off to send to external auditor | |
| **7.3** | **Other finance matter**   * Planned spending for reserves * Quotes from D Ruddle for maintenance work * Purchase of wooden training in Happy Tracks * S106 funding - update | |
| **7.4** | **Grant requests.** Receive the following grant requests: | |
| **8.0** | **Highways.** Consider the following and agree any actions arising  Update / Items to report   * Comparison Quote for drainage work and verge clearance * Traffic / Highways Consultant Summary Report following visit to the village * Traffic on Row Lane - discussion * Reports of issues in the village   **Speed Indicator Device Report**   * Data sent out to councillors for   **Community Speedwatch Report (CC) – update** | |
| **9.0** | **Parish Paths.** Update / items to report.   * Heritage trail update (TR) | |
| **10.0** | **Play Areas.**  **Happy Tracks / Skatepark**   * Inspection updates * Grass cutting - decision * Tree maintenance update | |
|  | **Flower Competition**   * Tasks to be completed | |
| **11.0** | **Methodist Church**   * Options to be used as a community facility - information | |
| **11.0** | **Maintenance.**   * Consider and agree maintenance requirements for Ranger | |
| **12.0** | **Village Hall Report (CC)** | |
| **13.0** | **Correspondence.** Receive the following correspondence and agree any actions arising:   * Service to the Community Award – agree a nomination * Keinton Mandeville School – thank you for coronation mugs | |
| **14.1** | **Correspondence. Circulation**   * Parish Online Newsletter | |
| **15.0** | **PR.** Items for inclusion in the next edition of the Parish Magazine, for the website and social media sites. | |
| **16.0** | **LCN Membership.**   * Update and plan for attending going forward | |
| **17.0** | **Future agenda Items** | |
| **18.0** | **Any other reports –** | |
| **19.0** | **Date of next meeting: 04.07.2023 at 1930** | |